

Job Title: Transitional Wellbeing Advisor (Young/Adult Carers)

Hours: 22.5 hours (flexible to suit the job)

This specification lists the skills, knowledge and experience required for this post. The selection process will be based on these criteria and your application will be assessed to see if it meets the requirements of the post. As the organisation is small, the post holder will be expected to undertake other duties when necessary.

Qualities	Essential	Desirable
Knowledge		
Have achieved a relevant qualification e.g. NVQ Level 3 In Childcare; NNEB (or equivalent; Teaching, Youth Work. NB. Candidates who are not qualified in any of the above will be considered if they meet with the other relevant requirements for this post.	*	
Understanding of the issues facing Young/Adult Carers	*	
Good Standard of numeracy, literacy and Computer Skills	*	
Knowledge of current legislation affecting Young People and Young Carers	*	
Hold a recognised First Aid Qualification		*
Knowledge of the Voluntary Sector, Health and Social Services		*
An awareness of Equal Opportunities within this context, thus ensuring there is no discrimination on any grounds	*	
Skills and Abilities		
Full Clean Driving Licence	*	
Have the ability to deal with difficult situations in a professional manner	*	
Able to communicate at all levels and effectively and sensitively with Young People	*	
The capability to liaise professionally with Young Carers, their families, schools, colleges and other agencies	*	
Excellent listening skills	*	
Good organisational skills	*	
Ability to write reports and take notes at meetings	*	
Ability to disseminate and collate information	*	
Experience		
A commitment to safeguarding children and young people	*	
Experience of developing services to meet the needs of the user		*
Experience of working with Young People individually and in group settings	*	
Experience of offering Emotional Support to Children and Young People	*	
Experience of working with Children and Young People under 18.	*	
Experience of working with Young Carers		*
Experience of working with Volunteers		*
Personal Attributes and other requirements		
Willingness to take part in training	*	
Be prepared to carry out other duties which may be allocated from time to time	*	
A commitment to confidentiality and to the ideals of NSCA	*	
Self motivated and able to work alone with minimum supervision	*	
Approachable, warm personality and have a sense of humour	*	
Smart/casual appearance appropriate to the occasion	*	

Closing Date for applications is Friday 19th April 2024